

## ENROLMENT FORM

To: The Presence Limited, Room 901, 9/F., Yu To Sang Building, 37 Queen's Road Central, Central.  
(Tel: 5400-6395; E-mail: info@thepresence.ltd)

Please  tick the appropriate boxes:

- I have read and accepted the Conditions of Enrolment, and confirm this is my personal enrolment.
- I have read the Note to Participants.
- I have at least three years of working experience.
- I have visited the website of HKMAAL (<http://www.hkmaal.org.hk/en/index.php>) and read the requirements of "How to become a Family Mediator". I understand the requirements of becoming a HKMAAL Family Mediator.

Name: \_\_\_\_\_ (English) Mr./ Ms. \_\_\_\_\_ (Chinese)

Correspondence Address: \_\_\_\_\_

Tel. No.: \_\_\_\_\_ Mobile: \_\_\_\_\_ Fax. No.: \_\_\_\_\_

E-mail: \_\_\_\_\_

Profession: \_\_\_\_\_ Title: \_\_\_\_\_

Organization: \_\_\_\_\_

- Application for:
- Basic Family Mediation Course
- Advanced Family Mediation Course
- Basic & Advanced Family Mediation Courses

### Payment:

Cheque No.: \_\_\_\_\_

Bank: \_\_\_\_\_

Amount: \_\_\_\_\_

The course fee includes course materials and 3 books on family mediation.

	Basic Course (41.25 hrs)	BOTH COURSES (66 hrs)	Advanced Course (24.75 hrs)
<b>EARLY BIRD</b> on or before 31 <sup>st</sup> May 2022	\$11,000	\$17,000	\$6,500
<b>Standard Fees</b>	\$13,000	\$19,000	\$7,000



**Accredited Family Mediation Training Course 2023**

[ ] by Hong Kong Mediation Accreditation Association Ltd. (HKMAAL)  
[ ] CPD Points have been granted by The Law Society of Hong Kong (LSHK) for Basic Course  
[ ] CPD Points have been granted by The Law Society of Hong Kong (LSHK) for Advanced Course

### DATE & TIME (2023)

#### Basic Course

18 Feb 2023 (Sat)	9:15am-1pm; 2-6:30pm
19 Feb 2023 (Sun)	9:15am-1pm; 2-6:30pm
25 Feb 2023 (Sat)	9:15am-1pm; 2-6:30pm
26 Feb 2023 (Sun)	9:15am-1pm; 2-6:30pm
4 Mar 2023 (Sat)	9:15am-1pm; 2-6:30pm

Total Hours: 41.25 Hours

#### Advanced Course

18 Mar 2023 (Sat)	9:15am-1pm; 2-6:30pm
25 Mar 2023 (Sat)	9:15am-1pm; 2-6:30pm
26 Mar 2023 (Sun)	9:15am-1pm; 2-6:30pm

Total Hours: 24.75 Hours

**DEADLINE OF APPLICATION**  
**31<sup>ST</sup> OCTOBER 2022**

### VENUE

Hong Kong Island (Exact venue to be confirmed)

### INQUIRY

info@thepresence.ltd / 5400-6395

### COURSE OBJECTIVES

1. To assist participants to receive high standard and quality training and coaching so that they will have necessary skills and knowledge towards accreditation as a family mediator under HKMAAL.
2. Participants will be facilitated to critically examine a proper and ethical practice of family mediation and to understand the unique features of family mediation practice.

### COURSE FEATURES

1. All the trainers are Family Mediation Supervisors and have rich experience in family mediation. They are also solicitors with multi-professions e.g. lecturer, trainer, counsellor, parenting coordinator.
2. Teaching with role-plays coached by HKMAAL accredited family mediators/family mediation supervisors.
3. Small Class to facilitate more in-depth learning.
4. The trainers have run Accredited Family Mediation Training Course since 2017 and received encouraging responses from participants, some of them are as follows:

“情理兼備”；“可以營造一個有趣輕鬆的教學氣氛”；“生命互相感染”；“A lot of cases illustration.”；“Excellent sharing of profession experiences.”；“I love the sharing our trainers. They connect us very well.”

## ABOUT THE LEAD TRAINER

### Yip Mei Sze, Clara 葉美施

Accredited Mediator (General & Family) HKMAAL  
Family Mediation Supervisor HKMAAL  
Practising Solicitor of So, Lung & Associates, Solicitors  
Family and Marriage Counsellor

Ms. Yip Mei Sze Clara was admitted as a Solicitor in 1997 and registered as a Counsellor in Australian Counselling Association in 2010. She has practised family mediation since 2011 and was accredited as a Family Mediation Supervisor by Hong Kong Mediation Accreditation Association Limited (HKMAAL) in 2014. She has conducted over 200 mediation cases and supervised Family Mediation trainees (both from social welfare and legal sectors) in live cases. She has been a trainer in HKMAAL Accredited Family Mediation courses from 2017 to 2021, and an active coach in various Family Mediation and General Mediation accreditation courses.

Clara is also an honorary lecturer at The University of Hong Kong teaching family mediation and negotiation. She has always been invited to share how to apply her cross-professional skills in her day-to-day mediation practice. She delivered seminars, workshops and training on family mediation and related issues to various Government Departments, non-Government organizations, churches, schools...etc with a mission to promote family harmony. She is one of the authors of a Family Mediation book “紛爭後. 和解前” (2020).

#### NOTE TO PARTICIPANTS

- 1) Completion of both Basic and Advanced Courses will lead to part of Stage 1 and Stage 3 of HKMAAL Family Mediator Accreditation but will not exempt the prerequisites and/or other requirement prescribed by HKMAAL to become a Family Mediator.
- 2) Please visit the website of Hong Kong Mediation Accreditation Association Ltd. at [http://www.hkmaal.org.hk/en/HowToBecomeAMediator\\_F.php](http://www.hkmaal.org.hk/en/HowToBecomeAMediator_F.php) for the details and the prerequisites of accreditation of **Family Mediator**.

#### MEDIUM OF INSTRUCTION

Notes are in English and Chinese. Course is conducted in Cantonese.

## ABOUT THE ASSISTANT TRAINER

### Iu Ting Kwok 姚定國

Accredited Mediator (General & Family) HKMAAL  
Family Mediation Supervisor HKMAAL  
Practising Solicitor of Kwok, Ng & Chan, Solicitors & Notaries

Mr. Iu Ting-kwok (TK) is a HKMAAL General Mediator, Family Mediator and Family Mediation Supervisor.

TK is named by Doyle's Guide 2021 as a leading Family Mediator in Hong Kong. WhosWhoLegal 2021 named TK as a world leading practitioner in the field of mediation.

TK mediates general and family disputes. He appears in Family Court in the capacity as a Family Mediator in the Family Mediator Assisted Financial Dispute Resolution Hearings.

Academically, TK holds a master's degree in Arbitration & Dispute Resolution (with credit). He is an adjunct professor of the (1) School of Law of City University of Hong Kong; and (2) Hang Seng University of Hong Kong. He is also the first Hong Kong-based Visiting Professor of the University of Law, UK.

#### CONDITIONS OF ENROLMENT

- 1) Application will be accepted only upon receipt of Enrolment Form and payment. Please send your completed Enrolment Form together with a cheque made payable to “The Presence Limited” for enrolment of this course.
- 2) Confirmation of application will be issued via e-mail.
- 3) Receipt of course fee will be issued on the last day of the course.
- 4) Payment will not be refunded unless the course is cancelled.
- 5) A Certificate of Attendance will be given to participants who have attended 100% of the course.
- 6) Programme will be postponed if typhoon No. 8 or above, or black rainstorms hoisted within 2 hours before the start of programme.

Disclaimer of the Law Society: The above course does not lead to admission as mediators on the Law Society's Panels of Mediators. 律師會免責聲明：以上課程不會令參加者成為律師會調解員名冊上的認可調解員。